

Meeting Date: April 24th, 2026**Meeting start:** 12:03 pm **End:** 1:33 pm**Global Learning Committee-**

Members present: Keely Baca, David Badstubner, Martha Bailey, Jennifer Bown, Traci Boyle-Galenstiantz, Isabella Caceres, Stefanie Diaz-Zavala, Ernesto Hernandez, Payten Hickerson, Kerrie Hughes, Patricia McFarland, Almir Methadzovic, Michael Patterson, Laurette Scott

Welcome & Introductions:

Introduced new member, Isabella Caceres, from ASG. Isabella will plan to attend future meetings as a student representative.

Meeting minutes:

Approval of meeting minutes from 2/27- *Motion to approve*

Approval of meeting minutes from 4/10- *Motion to approve*

Storage for GLC:

Kerrie is working on creating a Moodle shell for GLC to store documents until IT resolves Teams access; the F: drive will soon be eliminated.

- Moodle will make documents accessible to any GLC involved faculty and staff.
- Kerrie will plan to have it ready by the first meeting in fall term.

GLC Accounts:

Kerrie reported out updates on the GLC FX account. Jen Jetts was unable to attend the meeting, but Kerrie was able to share the spreadsheet they created together to reflect the balances in each of the accounts, with all account numbers.

- Current balance in the GLC & COMM FX accounts: \$9,030.90 total
 - Current balance in the COMM FX account: \$4,620
 - Current balance in the GLC FX account: \$4,410.90
- Study abroad fee balance: \$-50.45 (Due to international transaction fees and faculty gratuities not included in original budgets).
- Kerrie suggested that future trips need to include those gratuities and fees as part of the trip budget to avoid going into a negative balance.

Membership process updates:

Kerrie will resend the DEI application template for the committee to review and discuss modifications for our application; a discussion will be scheduled for the next meeting to work on our membership application.

Leadership for GLC

Discussed leadership roles for the 2026/2027 year.

- Eden will be returning from sabbatical and will rejoin the committee.
- Jen will be unable to continue as co-chair during winter/spring terms. She will be out on sabbatical.
 - Laurette S. volunteered to become the interim co-chair while Jen is out.
- Kerrie will remain as co-chair all year.
- Stefanie will continue as secretary all year.

Faculty-led Study Abroad Handbook Updates:

Keely and Jenn found a section in the handbook that needed to be updated.

- Edited section under: **Between 9 and 6 months prior to departure**- Cut out “in Elevate” and replaced with “listed appropriately.”
- Jen will resend the final version with edits to David P. for a final review and approval.
- Acknowledged need for future updates due to incoming process changes.

Student Study-Abroad Handbook Updates:

Jen reported back that the group has been working on the handbook.

- Keely shared that she has been working on the “Refund policy” section of the handbook. Keely sent the refund policy section to our business office for review. She is waiting for approval or recommendations.
- They plan to have the entire handbook completed by the end of this spring term.
- Jen consulted the committee on thoughts about the “Re-entry Adjustment” section of the handbook.
 - The group decided to keep the section for students to have as a resource. No modifications will be made to that section.
- Further updates about the handbook will be shared in the next meeting.

Evaluations of Scholarships:

Martha started an email requesting rubric information. The only person who provided a response was Haley Stupansky, but she was unable to provide much information.

- The committee will continue working on reviewing the current list of scholarships and will also be looking for options for evaluating external study abroad scholarships.
- Jen suggested that we start by categorizing them and reviewing the list. Existing list needs major updates, categorization by discipline/location, and assessment of short-term travel eligibility.
- Will defer this task to the next academic year, and the list of scholarships will also be added to our Moodle shell for access and editing.

Trip Updates:

Ireland 2026:

- Keely reported back that they are still looking at airfare alternatives, keeping in mind accessibility and affordability for students.
 - Pursuing multiple airfare options: independent booking (cost-effective but liability concerns), travel agents from CCID conference, and the GlidePath business office process.
 - Keely is requesting an experienced faculty-lead member who could attend their vendor meetings for support and guidance on navigating conversations with them.
- Elevate will be going away soon, and we need to find another system and process to collect fees for study abroad.

Ireland 2027:

- Kerrie reported that Ireland 2027 will soon be starting the planning process.
- Laurette is having conversations with Tim Musgraves (CJA faculty) to participate in this trip.
 - Kerrie has been trying to coordinate a meeting with Tim to broaden the trip beyond an arts/music/theater focus.
- The group discussed consideration of a summer trip to Ireland, but most likely will not be able to coordinate with ISAI during that season.

Canada/Mexico:

- Ernesto is currently rethinking the Quebec trip as he is overstretched with department work.
 - He also noticed a vendor quote error (all Quebec City instead of Montreal base with Quebec City days); waiting for a quote back from the vendor with corrections.
- Mexico trip will be on hold.
 - Ernesto might request help from Almir with any programming related to a Spanish study abroad trip.

Iceland 2028:

- Jen, Kerrie, and AK Kotash will plan to run this trip. Kerrie and AK have been trying to coordinate a meeting to initiate planning, but their schedule have not coincided.
- AK and Jenn prefer August travel (optimal weather/activities), requiring summer term course offerings instead of spring term.

SE Asia 2028:

- Jen has not been able to find programs that could be offered at an accessible price to students. She is still looking at different vendors.
- Jen, Keely, and Lupe Martinez would be the faculty leads on this trip.

India 2028/2029:

- Kerrie met a vendor at CCID offering programs to India at a reasonable price range (\$3,000-4,000 vs. the typical \$6,000-8,000).
- Kerrie will plan to arrange for the vendor to present at a future GLC meeting for more information and possible interest.

Future trip interests:

Laurette shared that her sabbatical is coming up soon. She plans to focus her sabbatical project on exploring study abroad programming connected to CTE areas. She might look into the possibility of joining the Ireland 2027 trip, along with Tim Musgraves, as part of her project.

GLC Committee standing meeting times:

Kerrie brought up the possibility of switching our standing GLC meeting to allow for more participation from administrators. Fridays have been complicated for admin to attend, since there are many council, committee, and director/admin meetings at the same time.

- Jen will email Lori Hall about a centralized college-wide meetings calendar and/or updates to the committee pages for better visibility of meeting times.

Next Meeting: May 8th, 2026